

How to set up a prescriber account in Tandem Source

UPDATING YOUR ACCOUNT

1. Log in to the Tandem Source platform
2. Click on the Profile icon in the top right corner
3. Select **Account Settings**
4. Under prescriber details, select **Edit Details**
5. Enter your correct NPI Number and select **Update**
6. You will now see the NPI Number you entered under your prescriber details
7. You can now use Tandem Source to submit orders directly to Tandem

Note: [Learn more](#) about how Tandem Source Admin users can correct other prescribers' NPI numbers.

CREATE A NEW PRESCRIBER ACCOUNT

If you are the Tandem Source clinic admin, you can create and edit your clinic's users under clinic settings.

1. Log in to Tandem Source
2. Click on the Profile icon at the top right corner
3. Select **Clinic Settings**
4. Select **Add Professional User** if you need to add a new account for your clinic
 - a. Select standard account or administrator account
 - b. Enter the user's name, email, and NPI number if they are a prescriber
 - c. Select **Next**. You will now see this new account listed.

EDIT AN EXISTING ACCOUNT TO MARK THEM AS A PRESCRIBER

If you are the Tandem Source clinic admin, you can add, create, and edit your clinic's users under clinic settings.

1. Log in to Tandem Source
2. Click on the Profile icon at the top right corner
3. Select **Clinic Settings**
4. Click [pencil icon] next to the user's name to edit an existing account
5. You can now add the prescriber NPI number to designate this Tandem Source account as a prescriber account

Note: Click the trash button to delete an existing account

Important Safety Information

The Tandem Source platform is intended for use by individuals with diabetes mellitus who use Tandem Diabetes Care insulin pumps, their caregivers, and their healthcare providers in home and clinical settings. The Tandem Source platform supports diabetes management through the display and analysis of information uploaded from Tandem insulin pumps.

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