

Tandem Source Account Administrator

A Tandem Source platform account with administrator access can create and manage Tandem Source accounts at their clinic

HOW CAN I TELL IF I HAVE ADMINISTRATOR ACCESS LEVEL?

1. To verify if you are an administrator, log in to Tandem Source
2. Click on the **Profile** icon in the top right corner
3. You should see the option to select **Clinic Settings**
4. If you do not see “Clinic Settings”, you are not an account admin and will only be able to update your individual account using the “Account Settings” menu

Note: If you do not know who your Tandem Source account admin is, please contact Tandem Customer Technical Support.

HOW DO I MANAGE ACCOUNTS?

On the “Clinic Settings” menu, you can edit an existing account to:

- Change their role access between standard or administrator
- Identify the user as a prescriber by adding their unique NPI number
- Delete an existing account

WHAT ARE SOME BEST PRACTICES FOR MANAGING TANDEM SOURCE ACCOUNTS?

- We suggest having more than one Tandem Source account with administrator access at your clinic in the event one admin is unavailable
- There is no limit to the number of administrator accounts at one clinic
- [Learn more](#) about setting up your account

Important Safety Information

The [Tandem Source platform](#) is intended for use by individuals with diabetes mellitus who use Tandem Diabetes Care insulin pumps, their caregivers, and their healthcare providers in home and clinical settings. The Tandem Source platform supports diabetes management through the display and analysis of information uploaded from Tandem insulin pumps.